



## **SOUTH KENT COAST HEALTH AND WELLBEING BOARD**

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28 March 2013

Dear Member of the Health and Wellbeing Board

NOTICE IS HEREBY GIVEN THAT a meeting of the **SOUTH KENT COAST HEALTH AND WELLBEING BOARD** will be held in the HMS Brave Room at these Offices on Tuesday 9 April 2013 at 3.30 pm.

Members of the public who require further information are asked to contact Rebecca Brough on (01304) 872304 or by e-mail at [rebecca.brough@dover.gov.uk](mailto:rebecca.brough@dover.gov.uk).

Yours sincerely

Chief Executive

South Kent Coast Health and Wellbeing Board Membership:

*To be advised*

### AGENDA

- 1 **APOLOGIES**
- 2 **APPOINTMENT OF SUBSTITUTE MEMBERS**  
To note appointments of Substitute Members.
- 3 **DECLARATIONS OF INTEREST**  
To receive any declarations of interest from Members.

4 **NOTES** (Pages 4 - 9)

To confirm the attached Notes of the meeting of the Shadow Board held on 5 February 2013.

5 **TERMS OF REFERENCE**

To receive an update from Caroline Davis, Business Strategy Advisor, Kent County Council (report to follow).

6 **CLINICAL COMMISSIONING GROUP AND PUBLIC HEALTH FUNDING EXPLAINED**

To receive an update from Karen Benbow, Chief Operating Officer, NHS South Kent Coast CCG and Jess Mookherjee, Assistant Director of Public Health at NHS Kent and Medway.

7 **JOINT INTEGRATED COMMISSIONING STRATEGY AND PLAN**

To receive an update from Mark Lobban, Director of Strategic Commissioning, Kent County Council (report to follow).

8 **INTERMEDIATE CARE SERVICES PROJECT UPDATE**

To receive an update from Joanne Empson, Commissioning Manager, Kent County Council and Karen Benbow, Chief Operating Officer, NHS South Kent Coast CCG (report to follow).

9 **CLINICAL COMMISSIONING GROUP UPDATE**

To receive an update from Karen Benbow, Chief Operating Officer, NHS South Kent Coast CCG and Dr Jo Chaudhuri, Deputy Clinical Lead, NHS South Kent Coast CCG.

10 **HEALTH AND WELLBEING BOARD SPONSORED PROJECTS UPDATE**

To receive an update from Jess Mookherjee, Assistant Director of Public Health at NHS Kent and Medway (report to follow).

11 **MATTERS RAISED ON NOTICE BY MEMBERS OF THE BOARD**

Any member of the Health and Wellbeing Board may request that an item be included on the agenda subject to it being relevant to the Terms of Reference of the Board and notice being provided to Democratic Services at Dover District Council ([democraticservices@dover.gov.uk](mailto:democraticservices@dover.gov.uk)) at least 9 working days prior to the meeting.

12 **URGENT BUSINESS ITEMS**

To consider any other items deemed by the Chairman to be urgent in accordance with the Local Government Act 1972 and the Terms of Reference. In such special cases the Chairman will state the reason for urgency and these will be recorded in the Minutes.

### **Access to Meetings and Information**

- Members of the public are welcome to attend meetings of the Council, its Committees and Sub-Committees. You may remain present throughout them except during the consideration of exempt or confidential information.
- All meetings are held at the Council Offices, Whitfield unless otherwise indicated on the front page of the agenda. There is disabled access via the Council Chamber entrance and a disabled toilet is available in the foyer. In addition, there is a PA system and hearing loop within the Council Chamber.
- Agenda papers are published five clear working days before the meeting. Alternatively, a limited supply of agendas will be available at the meeting, free of charge, and all agendas, reports and minutes can be viewed and downloaded from our website [www.dover.gov.uk](http://www.dover.gov.uk). Minutes are normally published within five working days of each meeting. All agenda papers and minutes are available for public inspection for a period of six years from the date of the meeting. Basic translations of specific reports and the Minutes are available on request in 12 different languages.
- If you require any further information about the contents of this agenda or your right to gain access to information held by the Council please contact Rebecca Brough, Team Leader - Democratic Support, telephone: (01304) 872304 or email: [rebecca.brough@dover.gov.uk](mailto:rebecca.brough@dover.gov.uk) for details.

**Large print copies of this agenda can be supplied on request.**